

LECTURER

MR. MARK LUTCHMAN

Mr. Mark Lutchman is a graduate of The University of the West Indies, St Augustine with a B.Sc. in Mechanical Engineering (Hons), an Advance Diploma in Business Administration from the Business Executives Association and is currently pursuing his MBA.

Mr. Lutchman is a Certified Reliability Engineer, Certified Vibration Specialist 1 and a Certified STLE training instructor. He was employed at BP Trinidad and Tobago LLC in the position of Equipment Reliability Manager and is presently employed at Carib Glassworks Limited in the position of Engineering Manager.

Mr. Lutchman has 15 years experience in the energy and non-energy sectors, applying Engineering and Maintenance Reliability applications for optimum plant and equipment reliability and availability.

COST

TT \$3,100.00 (US \$517.00) per participant.

An early bird discount of 5% shall be applied for persons/companies paying on or before 20th November, 2009.

A group discount of 10% shall be applied for companies that register three (3) or more persons.

(Both discounts will not be applied simultaneously).



The Engineering Institute

Faculty of Engineering, U.W.I

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ENGINEERING INSTITUTE

Faculty of Engineering

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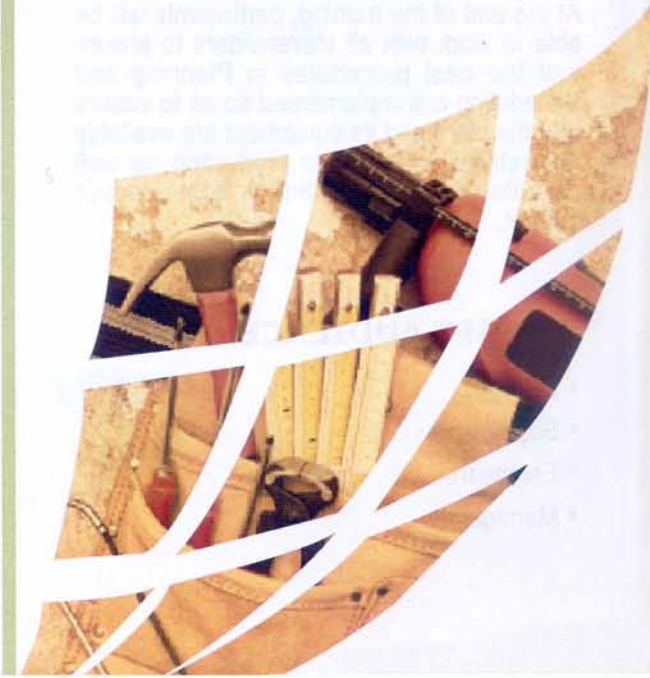
St. Augustine, Trinidad

presents

MAINTENANCE PLANNING & SCHEDULING FOR EFFECTIVE MAINTENANCE EXECUTION

November 26th & 27th, 2009

Faculty of Engineering,
The University of the West Indies,
St. Augustine, Trinidad



Maintenance Planning & Scheduling For Effective Maintenance Execution

Cutting costs has become a high priority in recent economic times. One of the areas organizations seek to bring about cost reduction is in the area of maintenance. Using simple and effective planning and scheduling techniques for your maintenance activities can bring about the desired cost efficiency in the organization. Planning and scheduling is about doing the right things in the right way at the right time. Effective planning and scheduling eliminates waste and can bring about the desired productivity improvements. This course will equip you with the necessary understanding and tools to carry out effective planning and scheduling.

LEARNING OBJECTIVES

At the end of the training, participants will be able to work with all stakeholders to ensure that the best procedures in Planning and Scheduling are implemented so as to ensure that the plant and its equipment are available and reliable for optimum production, as well as safe to operate within a cost-effective budget.

TARGET AUDIENCE

- Planners
- Supervisors
- Engineers
- Managers



FOCUS TOPICS

The course covers areas such as:

- Relevance of planning and scheduling to the organization
 - The value added of planning and scheduling to organizational performance
- The fit of planning & scheduling in your organization
 - Efficiency improvements brought about by the central role planning & scheduling plays in coordinating organizational activities
 - Improving safety performance in the organization
- Principles of planning
 - Defining planning
 - Steps in planning
 - Planning checklist

Principles of scheduling

- Defining scheduling
 - Backlog
 - Steps in scheduling
- Work order process
 - Role of Planner / Scheduler
 - Performance management of planning & scheduling
 - Key planning and scheduling performance indicators
 - Implementing a planning & scheduling system
 - Pre-assessment
 - Self-assessment

PRE-REQUISITES

Persons working in the maintenance field with responsibility for planning and scheduling maintenance activity.

CERTIFICATE REQUIREMENTS

All delegates who successfully complete the course are awarded a certificate of participation.

For delegates who pass the optional exam, a certificate of competence is awarded.

PACKAGE INCLUDES:

Workshop materials
Lunch and refreshments
Certificate of Participation or Competence

To register and for further information, please go to:

<http://www.eng.uwi.tt/depts/ei/>

or contact:

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OR

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